

West Elementary PTO  
September 30, 2010 (October Meeting)

In Attendance: Angie Matthews, Cathy Wilber, Amy Schwein, Amy Flinn, Christine Chainey, Amy Donahue, Crissie Gamino, Amanda Jantz, Lori Rice, Stacey Hirt, Tami Shults, Jill Hupe, Katie Fritz, Laura Fails

## Old Business

### **Carnival Wrap Up**

- Volunteers to write thank you notes: Amy Donahue, Crissie Gamino, Amanda Jantz, Amy Schwein, Jill Hupe, Angie Matthews. We will divide up the list of donors among the volunteers.
- It looks like we will net approximately \$5,000 from the Carnival. The question was asked why we have to pay taxes on the income from Carnival. Amy F. said that she would find out.

Jennifer Faulkner was unable to attend tonight's meeting, so her notes/comments were read by Amy F.:

- ✓ *Having the games outside was EXCELLENT. I have heard from so many people about how much better the carnival was this year--that they didn't feel overly cramped and claustrophobic. So, I definitely think we need to do this again next year--weather permitting.*
  - ✓ *The train was a huge success.*
  - ✓ *The set-up was basically pain free. It went so unbelievably smooth I was shocked. I think having everything divided up into each game up on stage was a huge benefit.*
  - ✓ *Tear down was good---especially since we only had a select few with the final putting away of items. It was very organized and the new bins we bought will be very beneficial next year.*
  - ✓ *Prizes were good.*
  - ✓ *I plan to go to some carnivals in Manhattan this year to check out any new games we might like to pursue.*
  - ✓ *We need to try to remember next year to ask for the grass to be mowed prior to the carnival--but that was not a huge deal.*
- Notes from the Meal:
    - Offer only one chip choice and one cookie choice to speed up service.
    - Assign a person to work – need 5 people minimum.
    - The lunch sacks were a hit. People working booths who couldn't get away could have their meal brought to them.
    - Recycling tubs were a great addition.
    - Need more shade for the workers – 1-2 more canopies.
    - Estimated that the meal brought in approximately \$1000.

- Volunteer Coordination
  - Reminder labels went into binders for the cakes and waters but neglected to make game volunteer reminder labels. Need to remember to do this next year.
  - Schedule was put on blog and emails were sent, but not enough parents are checking it.
  - Next year we should have a schedule at each game so parents know who is supposed to be relieving them.
  
- Tickets
  - Next year we should plan to start ticket sales by the gym from the beginning.
  - We need new signs with prices for the front tables.
  - Instead of selling tickets for \$.25 each and having each game take 2-4 tickets, we will sell each ticket for \$.50 and have each game take 1-2 tickets.
  
- Raffle
 

We did have one parent comment about limiting the number of baskets that any one individual can win in the Basket Raffle. It was discussed that doing this would actually be illegal. Every ticket in each of the jars must have the same chance of being drawn.

### **Financial Report**

KVSB Checking Account	\$1,828.59
KVSB Savings Account	\$8,641.62
KVSB CD	\$0.00 (balance of \$4,535.41 rolled into savings account)
FNB CD	\$0.00 (balance of \$4,521.12 rolled into savings account)
FNB Savings Account	\$4,521.12

There are a couple of outstanding bills remaining to be paid from the Carnival: \$303.31 to USD320 Food Service and \$32.30 to Tracey Bearman for ticket reimbursement.

A motion was made by Katie Fritz and seconded by Angie Matthews to dedicate \$10,000 for the purchase of additional student computers.

### **New Business**

Club's Choice Fundraiser pick up will be Tuesday November 2<sup>nd</sup>. Crissie will pull volunteers to help with this from the VIP list.

Intel Community Celebration will be held on Thursday, November 4th at 6:30pm. West PTO and Site Council will not meet. A 30-45 minute presentation will take place in the gym. PTO and Site Council members are asked to help with logistics and serving cookies and drinks for the Open House.

The next PTO meeting will be held Thursday, December 2<sup>nd</sup> at 6:30pm in the West Elementary Library. All parents are welcome and encouraged to attend.