

West Elementary

PTO Meeting Minutes

Thursday, September 6, 2007

The meeting was called to order by Amy Flinn, West Elementary Principal, at 6:00 p.m.

Introductions were made to the group by all attendees. Each individual stated their name and their connection to West Elementary. Those individuals attending the meeting included: Jody Fowles, Kay Ann Hewlett, Michelle and Prestyn Ebert, Susan Huddleston, Karla Rosell, Jill Hupe, Laura Fails, Angie Land, Amy Flinn, Cathy Wilber, Janet Vance, Jana Lindley, Trina McCarty, Donna Goehring, Tracey Bearman, Kelley Nordberg, Tina Long, and Marjory Artzer.

Minutes from the August 9th meeting were presented and one change was noted. The dinner times for the West Elementary Carnival will be held for the entire length of the evening. Jana Lindley made a motion to accept the minutes with the correction and it was seconded by several individuals at once. The group passed the motion unanimously.

Treasurer's Report was presented by Karla Rosell. Since the last PTO meeting, \$5,000 was transferred from our checking account to an interest bearing checking account. Theresa Peddicord was reimbursed \$124.28 for materials bringing our checking account balance as of September 6, 2007 to \$2,131.39. No bills were presented at the September PTO meeting.

Correspondence was shared with the group. Thank you notes were received from several teachers for PTO items that were provided at the end of the 2006-2007 school year.

Committee Reports:

Fundraiser - West Elementary will be participating in the Club's Choice Fundraiser October 5, 2007 to October 15, 2007. The delivery date is set for November 15, 2007. For the parents of students new to West Elementary, an explanation of the fundraiser was given to let them know what type of items are available for purchase. In addition, it was stated the type of student prizes that had been given in the past as well as how profitable the fundraiser had been in previous years.

Labels and Box Tops - A handout was provided to the attendees showing where we are currently with our collections as well as the materials that our school received over the past year thanks in part to our collection efforts. More information will be sent home with the students to explain our collection efforts when the materials return from the district printer.

West Winner Community Day Lunch Table - Parent Callers are Debbie Hoffman, Susan Huddleston, Crissie Gamino, and Felicia Shockey. School-Based Organizers are Dossie Langford and Carolyn Griffitt. Mrs. Flinn as stated that a logo change is in the works for West Elementary. More information concerning a new logo will be shared at a later date.

Birthday Dinner - Dossie Langford takes care of the decorating for the Birthday Dinner celebrations at West Elementary. Dossie was recognized by the group for doing an excellent job by going above and beyond for the students and staff of West Elementary.

Room Parents and Room Parent Handbooks - Theresa Peddicord and Laura Fails are working on this and hope to have the books completed by the end of September.

Book Fair - The book fair will be held at West Elementary during the Fall Parent/Teacher Conferences. Be watching your child's backpack for an informational flyer in the near future.

Parent/Teacher Conference Dinners - Angie Land and Jill Hupe will be calling individuals who signed up to organize the dinner for Thursday, October 25, 2007. Janet Vance volunteered to call individuals for the Spring Parent/Teacher Conference Dinner to be held on Thursday, March 13, 2008.

Parent/Student Directory - It was decided that we would not have a directory this year. Some of the difficulties with previous directories included keeping the information updated.

Carnival Update - Progress was shared for all areas.

- Basket Raffle - Themes were discussed and will be assigned to classrooms in the near future. The letter that the students' take home will ask for them to bring an item that is \$5.00 or under for their class basket. It was also stated that in the past, student themed baskets seem to work better verses more adult type baskets. The PTO is looking into purchasing baskets at a price not to exceed \$75.00. They will also be looking into possible wrapping materials in an attempt to make the baskets more visually appealing.
- Prizes - An inventory has been taken and an order will be placed soon.
- Advertising - Is in the works and information has been distributed and several businesses will have information on their electronic signs.
- Cake Walk - Reminder labels will be sent home in student agendas for students' who had parents that stated they would donate a cake(s).
- Games - Jenny Stewart is working on this portion of the planning and preparation.
- Silent Auction - Some of the materials received for the auction were shared with the group. Items will begin with a minimum bid.
- Meal Prices - It was decided that children under 5th grade will be \$2.00 and individuals 6th grade and up will be \$3.00.
- Tickets - More tickets will be needed and they are in the process of working on this. The Board of Education members will be contacted to assist with ticket sales at the Carnival.
- "The Jail" - It was mentioned that a minimum of three adults would be needed per time slot to assist with the jail thanks to the student's interest and excitement with this popular item.

New Business:

On September 28th, the grandson of the author for the Wizard of Oz will be coming to the Oz Museum. The museum is charging \$3.00 per child to attend this event. If a grade level is interested in attending this event in place of a field trip that requires a fee, an email ballot will be sent to the individuals at the September 6th meeting.

The next meeting is scheduled for October 4, 2007 in the West Elementary Library at 6:00 p.m.

The meeting was adjourned at 7:00 p.m.